

**DenTech China**  
**2021**

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# 第二十五届 中国国际口腔器材展览会 暨学术研讨会

The 25<sup>th</sup>  
China International Exhibition & Symposium  
on Dental Equipment, Technology & Products  
**Exhibitors' Manual**

## 参 展 商 手 册

**主 办 单 位:** 中国国际科技交流中心 / 上海交通大学医学院附属第九人民医院 / 国家口腔疾病临床医学研究中心  
上海市口腔医学会 / 上海交通大学口腔医学院 / 上海博星展览有限公司

**协 办 单 位:** 上海市口腔医学研究所/复旦大学附属口腔医院/同济大学口腔医学院/上海健康医学院

**Organized by:** China Centre for International Science and Technology Exchange/Shanghai Ninth People's Hospital, Shanghai Jiao Tong University School of Medicine/National Clinical Research Center for Oral Diseases/Shanghai Stomatological Association/ College of Stomatology, Shanghai Jiao Tong University/Shanghai Informa Markets ShowStar Exhibition Company Limited

**Co-organized by:** Shanghai Research Institute of Stomatology/Shanghai Stomatological Hospital, Fudan University/School of Stomatology, Tongji University/Shanghai University of Medicine & Health Science



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**2021.11.3-6**  
**上海世博展览馆**

Shanghai World Expo Exhibition and  
Convention Center, Shanghai, China

**VERY IMPORTANT INFORMATION !**  
**PLEASE GO THROUGH CAREFULLY !**

**This manual has been designed to simplify preparation for the Exhibition.**

**Carefully study of the contents of this manual will enable all relevant matters to be processed smoothly. You are kindly required to retain one copy of the returned forms to enable queries to be settled quickly and invoices accurately checked.**

**Though every endeavor will be made to maintain rates and prices quoted, there is a possibility they may vary to meet with any fluctuation in the cost of labor or materials occurring before the Exhibition.**

**If you have inquiries, please feel free to contact us at address below. We shall assure you a quick response to at your questions and give you the information concerned.**

**Shanghai Informa Markets ShowStar Exhibition Company Limited  
9F CIROS Plaza, No. 388 Nanjing Road (W), Shanghai 200003, China  
Tel: +86-21-6157 3953, 6157 3956  
E-mail: [sandra.shen@informa.com](mailto:sandra.shen@informa.com); [sylvia.zhu@informa.com](mailto:sylvia.zhu@informa.com)  
Contact: Ms. Sandra Shen or Ms. Sylvia Zhu**

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# **GENERAL INFORMATION**

## **1. Show Name**

### **DenTech China 2021**

The 25<sup>th</sup> International Exhibition & Symposium on Dental Equipment, Technology & Products

## **2. Show Date and Venue**

Date: November 3 - 6, 2021

Venue: Shanghai World Expo Exhibition and Convention Center (SWEECC)

Gate: No. 111 Shiboguan Road, Pudong, Shanghai, 200126, China  
(W1 Entrance)

## **3. Contact the Organizers**

Shanghai Informa Markets ShowStar Exhibition Company Limited

Add: 9F CIROS Plaza, No. 388 Nanjing Road (W), Shanghai 200003, China

Tel: +86-21-6157 3953, 6157 3956

E-mail: [sandra.shen@informa.com](mailto:sandra.shen@informa.com); [sylvia.zhu@informa.com](mailto:sylvia.zhu@informa.com)

Contact: Ms. Sandra Shen or Ms. Sylvia Zhu

### **On-site Standfitting Contact**

Shanghai ShowStar Exhibition Service Co., Ltd.

Add: Room 22C Jiali Mansion, No. 1228 Yan'an Road (W), Shanghai 200052, China

Tel: +86-21-6294 6967, 6294 6968

E-mail: [tony@showstar.net](mailto:tony@showstar.net)

Contact: Mr. Tony Dong

## **4. Registration of Exhibitors**

Registration of Exhibitors will be carried out at the **Organizers' Office** at the south entrance of the Exhibition Hall 2 of Shanghai World Expo Exhibition and Convention Center, where each exhibitor will be issued the entrance permit badges on November 3 - 6, 2021. Exhibitors are kindly required to log in assigned page on our official website ([www.dentech.com.cn/en-us/index](http://www.dentech.com.cn/en-us/index)) with the account name and password that Organizer provides to complete Badges submission before the deadline, as we shall prepare the badges in advance. Exhibitors can get the badges at the organizers' office on November 1 - 2, 2021. The **Organizers' Office** will also serve as an **Information Desk** where you can get the Services Guideline we specially prepare for you to enable your stay at the Show easy and enjoyable.

## 5. Time Table of Site Operation

All shipments to reach the venue refer to the Shipping Guideline (separate manual prepared by the freight forwarder)

	Date	For Exhibitor	For Visitor
Raw Space Stand construction & exhibits move-in	Nov. 1 – 2, 2021	08:30 – 17:00	
Shell Scheme Stand construction & exhibits move-in	Nov. 2, 2021	08:30 – 17:00	
Grand opening of the Show	Nov. 3, 2021	09:00	09:00
Exhibition open days and hours	Nov. 3 – 5, 2021 Nov. 6, 2021	08:30 – 17:00 08:30 – 14:00	09:00 – 16:30 09:00 – 14:00
Stand dismantling & exhibits move-out	Nov. 6, 2021	14:00 – 17:00	

## 6. Admission Tickets

The exhibitors can assure that Organizer will launch comprehensive and dynamic promotion plan for their exhibits and services to attract more and more buyers. Besides, we encourage the exhibitors to capitalize on their own promotion activity to charm the existing and potential buyers. Exhibitors can create E-Invitation Letter on Organizer's official website ([www.dentech.com.cn/en-us/index](http://www.dentech.com.cn/en-us/index)) to send to the target customers.

## 7. Show Activities

- \* The Grand Opening Ceremony of DenTech China 2021 will be held at 09:00 am on November 3, 2021 at the Central Lobby of Shanghai World Expo Exhibition and Convention Center. By then, Chinese officials from public health departments, famous dentists, professionals, leaders of dental hospitals, end-users from all over the country and representatives of the exhibitors will be invited to the ceremony.
- \* Symposium on Dental Technology will be held during DenTech China 2021. Symposium program will be provided separately. International speakers and hundreds of dentists will be invited to the Symposium.
- \* Exhibitors can hold seminars during the show. The organizers and our sponsors will support these activities by arranging 80-100 professional attendees including National Education Classes students to attend each seminar. Each 2-hour seminar including microphone, screen, projector and drinking water will cost CNY15,000.00. Exhibitors who are deciding to hold seminars shall return or fax back **Form E** to the organizers before July 31, 2021.

## 8. Booth Construction Regulations

- A. Please refer to Item 5 for stand construction and exhibits move in.
- B. For additional furniture rental, please return **Form H** to the organizers before deadline. Orders (if accepted) of furniture's rentals during September 16<sup>th</sup> to September 30<sup>th</sup> are subject to a charge of 50% on the basic rates. And the orders (if accepted) after October 1<sup>st</sup> or any on-site orders or changes requested by the exhibitors will be

subjected to 100% surcharge and the availability of time and manpower. All orders must be accompanied by full remittance made payable to the Official Contractor. Orders without remittance will not be entertained.

- C. Exhibitors using non-official contractors (whether for shell scheme or raw space) must inform and obtain consent from the Organizer. The Organizers reserve the right to reject any contractor and design they deem inappropriate. All non-official contractors, including exhibitors who construct their own booths, must submit Construction Management Fee to the organizers before **September 15, 2021**.

<b>Construction Management Fee</b>	
Date	Price
Before September 15 <sup>th</sup>	CNY 56.00/sqm
From September 16 <sup>th</sup> to September 30 <sup>th</sup>	CNY 84.00/sqm
After October 1 <sup>st</sup>	CNY 112.00/sqm

\*No admission for non-official contractors if the construction management fee has not been paid or if the plans for such work have not been received and approved by the organizer.

- D. Basic hall-lighting will be provided by the Organizers.  
 Standard power supplies: 220V/5A for single phase  
 Don't allow to use power overload. Please rental extra power point for your large power machines. Exhibitor should assume all responsibilities and payment for the overload power using.  
 Electricity to stand will be switched off 30 minutes after the end of the exhibition each day. 24-hour power supplies can be provided by the Official Contractor by prior arrangement. Such supplies cannot be arranged at short notice and additional payment is necessary.  
 \*To ensure maximum safety, all electrical operations must be carried out by the Official Contractor.

## 9. Freight Forwarding & Customs Clearance

- A. The official freight forwarder and customs clearance agent is:  
**APT Showfreight Shanghai Co., Ltd.**  
**Add: Room 2005, Modern Plaza Tower 1, 369 Xian Xia Road, Shanghai 200336**  
**PR China**  
**Tel: +86-21-61240090; +86-13512132873**  
**Fax: +86-21-61240091**  
**E-mail: Louis.Liu@aptshowfreight.com**  
**Contact: Mr. Louis Liu**
- B. Exhibitors who decide to consign their own exhibits to the official forwarders should return **Form J** to the organizers before **August 31, 2021**. The Organizers will not be responsible for any forwarding matters.
- C. Users of public car park have to pay a parking fee by themselves.
- D. During the exhibition period, no exhibits can be taken out of the exhibition hall except with the special permission from the Organizers. Exhibitors must present the move-out permit upon every departure.

- E. No storage area will be provided for the empty cartons, wooden crates, etc., at the venue. Exhibitors should make prior arrangement with their forwarders or agents for storing their properties and packing cases.
- F. The organizers have no responsibility for any loss (both at home and abroad), if exhibitors don't use the official freight forwarder and customs clearance agent.

## **10. Recommended Hotels**

- A. Rayfont Shanghai Xuhui Hotel  
Add: No.7 Zhaojiabang Road, Shanghai (5 km, Metro Line 13 / 11min by taxi)  
Tel: +86-21-54077000
- B. Lee Gardens Hotel Shanghai  
Add: No.255 Dong'an Road, Shanghai (6 km, Metro Line 7 / 18 min by taxi)  
Tel: +86-21-33988888
- C. Jinjiang Inn (Shanghai World Expo Licheng Road)  
Add: No.40 Licheng Road, Shanghai (about 15 mins' walk)  
Tel: +86-21-58800108
- D. Wassim Hotel (Shanghai World Expo Center)  
Add: No.551 Gaoke West Road, Shanghai (2 km, Metro Line 7 / 10 min by taxi)  
Tel: +86-21-58832000
- E. Vienna International Hotel (Shanghai World Expo Garden)  
Add: No.3039 Shangnan Road, Shanghai (4 km, Metro Line 8 / 15 min by taxi)  
Tel: +86-21-68329999-0
- F. Grand You You Hotel  
Add: No.2111 South Pudong Road, Shanghai (5 km, take Metro Line 4 to South Xizang Road Station to transfer Metro Line 8 / 15 min by taxi)  
Tel: +86-21-58810888
- G. Four Points by Sheraton (Shanghai)  
Add: No.2111 South Pudong Road, Shanghai (5 km, take Metro Line 4 to South Xizang Road Station to transfer Metro Line 8 / 15 min by taxi)  
Tel: +86-21-50399999
- H. Sheraton Grand Shanghai Pudong Hotel  
Add: No.38 Pujian Road, Shanghai (5 km, take Metro Line 4 to South Xizang Road Station to transfer Metro Line 8 / 15 min by taxi)  
Tel: +86-21-50899999
- I. Atour Hotel  
Add: No.261 Yaohua Road, Shanghai (1.8 km, 20 min by walk)

Tel: +86-021-68362008

J. InterContinental Shanghai Expo  
Add: No.1188 Xueye Road, Shanghai (Shuttle Bus)  
Tel: +86-021-38581188

※ If the exhibitors need to reserve above hotels, please directly contact the hotel to make the reservation.



# HALL SPECIFICATIONS & REGULATIONS

## 1. HALL SPECIFICATIONS

Technical data	Hall 1	Hall 2
Area of the hall	125*185.2m=23150 m <sup>2</sup>	90*185.2m=16668 m <sup>2</sup>
Floor type	Solid Concrete	Solid Concrete
Floor bearing	Loading capacity at 3.5 Tons/m <sup>2</sup>	Loading capacity at 2.0 Tons/m <sup>2</sup>
Number of Cargo path	6 Entries, 5.4m×5.75m*2 , 4.2m×4.3m*4 (H×W)	4 Entries , 4.2m×4.3m (H×W)
Number of column	Pillar-free	45 columns
Elevator	None	4 Cargo lifts of 5 tons 4 Cargo lifts of 3 tons Size of 3 tons: 2.7×1.50×2.75m (L×W×H) Size of 5 tons: 3.7×2.10×2.75m (L×W×H)
Power supply	3-Phase.5-Line,380V/ 220V,50HZ	3-Phase.5-Line,380V/ 220V,50HZ
Power	6230A	To be confirmed
Lighting	250Lux	300Lux
Height of hall	23.00m	12.00m
Clear height	14.70m	9.00m
Height for booth construction	4.50m	4.50m
Water supply	208 outlets, each outlet at 25mm(D)	49 outlets, each outlet at 25mm(D)
Drainage	208 outlets, each outlet at 75mm(D)	193 outlets, each outlet at 75mm(D)
Compressed air	normal pressure: 8.5KG, unloading pressure: 10KG	normal pressure: 8.5KG, unloading pressure: 10KG
Fire protection	Detection and Alarm System, Hydrant, Automatic Fire Sprinkler, Central Control Unit	Detection and Alarm System, Hydrant, Automatic Fire Sprinkler, Central Control Unit
Width of Hydrant	22 cm	22 cm
Air conditioning	Central Air Conditioning	Central Air Conditioning
Ventilation	Available	Available
Security system	24Hours security patrol, central video surveillance and sensor alarm system	24Hours security patrol, central video surveillance and sensor alarm system
Broadcasting system	Available	Available
Emergency lighting	Available	Available

## **2. Presentation Of Exhibits**

Exhibitors must present their exhibits throughout the period of the exhibition from November 3 - 6, 2021. **No exhibitor is allowed to remove his exhibits from the exhibition floor prior to the official closing of the exhibition.** Every exhibitor should have an authorised representative present at the exhibition stand throughout the period and during the installation and dismantling of his exhibits.

## **3. Exhibit Demonstration And Operation**

- A. Exhibitors are responsible for the safe demonstration of working exhibits. Exhibits likely to pose a risk to visitors must be appropriately protected.
- B. Exhibitors must ensure that working exhibits being demonstrated do not emit radiation or gases likely to be harmful to human life e.g. laser, toxic gases.
- C. All machines for demonstration must be equipped with safety devices and running signs, which may be removed only when the machines are disconnected from power without any latent danger.
- D. Should any working machine present a risk to the public, the exhibitor must erect signs to warn the visitors to keep a safe distance from the machine, and protection device such as glass shield should be set up between the machine and visitors.
- E. Any machine or apparatus can only be operated on the stand, and operated and supervised by qualified persons. No motors, engines or power driven machines are to be used without adequate fire-protection measures taken by Exhibitor.
- F. Exhibitors are required to demonstrate their operation to the safety officers during the move-in.

## **4. Food & Beverage and No Smoking**

According to the Government stipulation, all the exhibitors and staff are not allowed to smoke in the Exhibition halls. Exhibitors may have food and beverages at the cafeteria and restaurant inside the exhibition center.

## **5. Stand Cleaning**

The organizers will arrange for the general cleaning of the Show premises and stands (excluding exhibits/displays) prior to the opening of the Show and daily thereafter, but it is the responsibility of the exhibitor to keep its stand tidy at all time. Exhibitors are requested to place any rubbish or discarded materials in the aisles at the end of each day to avoid confusion for the removal by the cleaners.

Exhibitors are to arrange their packing materials, empty cartons and wooden crates to be removed and disposed before the Show opens and daily.

## **6. Environment Protection Measure**

All attendees shall act the role of protecting environment. Here are some tips helping you to participate in the exhibition more environmentally friendly, by reducing amount and re-using.

- A. Make reasonable plan for quantity of distribution. Please do not print and transport materials more than the quantity you need.
- B. Use environmentally or recycled materials as many as possible. Make reasonable plan of your booth design and construction. Reduce wooden materials as many as you can, but

use assembled materials instead so that you can reuse them. Don't use plastic bags to distribute promotional materials. Give up advertisements and signage in PVC but use cotton or paper instead.

- C. Use no toxic, volatile paint and glue for construction. And use CFL or LED light as many as you can. And so is recycle carpet.
- D. Reduce using packaging materials and paper boxes to the minimal quantity.

**(With little effort you can protect environment and the earth.)**

## **7. Security**

Though the organizers maintain security surveillance at all times, exhibitors are reminded that goods will be most at risk immediately after the Show closes on the final day. Please make sure your stand, especially personal property, portable and rented items are not left unattended at any time before, during and after the Show.

## **8. Insurance & Liability**

### **Insurance**

In order to protect the safety of staff working on-site and insure against any risk of liability to any exhibitor and its respective appointed contractor arising from the use or construction of each raw space during the move-in days, each raw space exhibitor is required to purchase a liability insurance plan. Each liability insurance plan should be reviewed and approved by our officially appointed insurance company, Orix Insurance Agency Co., Ltd. before processing its application such as getting booth design approval, ordering electricity and settling hall management fees, etc. prior to moving-in.

As the officially appointed insurer for the Exhibition, Orix Insurance Agency Co., Ltd. will provide the most preferential conditions and insurance services to the Exhibition, including on-site insurance applications, on-site supervision on safety, dealing with insured accidents and claim payments etc. Their contact details are as below:

Orix Insurance Agency Co., Ltd.

Address: Room 608, No. 1900 Tianshan Rd. Changning District, Shanghai 200051, China

Contact: Nancy Lin

Contact: Yolanda Duan

Tel: +86-13795447441

Tel: +86-13021092086

Email: nancy.lin@ clema-rs.com

Email: yolanda.duan@ clema-rs.com

- 1) All raw space contractors, exhibitors should be named as the insured under such liability insurance plan.
- 2) The liability insurance plan of each raw space exhibitor should cover the following:
  - A. All the buildings in the exhibition venue, all kinds of fixed equipment, the ground and the foundation in the exhibition area. Cumulative compensation shall not exceed RMB1,000,000.00;
  - B. All compensation, medical expenses and any other related fees caused by personal injury suffered by any insured staff, any workers; Cumulative compensation shall not exceed RMB2,000,000; and the cumulative compensation per person shall not exceed RMB400,000;

- C. All compensation, medical expenses and any other related fees caused by personal injury suffered by any third party; Cumulative compensation shall not exceed RMB2,000,000.00 and the cumulative compensation per person shall not exceed RMB500,000.00;
- D. The insurance premium for such liability insurance plan shall be no less than USD100.

#### **Liability**

- 1) The sponsors, hosts and organisers are not responsible for loss, theft or damage by fire or injury of any nature to any person or article.
- 2) Each exhibitor participating in the exhibition needs to indemnify the organisers against all claims of all kind against the organisers, due to or in any way, connected with their participation in the exhibition.
- 3) The organisers are not liable to the exhibitors or their agents or employees in respect of any direct or indirect damage, loss or injury, to persons or property arising out of or in any way, connected with the exhibition.
- 4) The sponsors, hosts and organisers shall not be liable for loss, damage, delay or cancellation as a result of any unforeseen reason or resulting from acts of war, civil commotion, strikes, economic blockade, terrorist attacks, military activity or any other circumstances which shall render it impossible or inadvisable for the organisers to hold the exhibition at the time and place provided. The organisers reserve the right to reschedule the exhibition at a later date. Exhibitors have to acknowledge that the organisers will have sustained damages and losses as a result of the foregoing as well, and shall and does hereby waive all claims for damages or compensation. The sums paid to the organisers as fees or otherwise in connection with the exhibition shall remain the property of the organisers.
- 5) In the case an exhibitor withdraws from the exhibition after confirmation of participation by the organisers, all payment made shall be forfeited. Notice of withdrawal must be made in writing to the organiser who shall arrange for reallocation of such space which does not necessarily entitle the exhibitor the right to claim for refund or any payments made, or release from any sums of which he has already committed or become liable to.
- 6) The sponsors, host and organisers bear no responsibility for any errors or omissions in the exhibition directory, which is compiled from the information supplied by the exhibitors and/or their agents.
- 7) The sponsors, hosts, co-organisers and organisers are not responsible for any loss, damage, or delay incurred in freight shipments (transport, handling and clearing) into and out of P.R. China. Exhibitors are urged to adequately insure all shipments.

#### **9. Fire Precaution Measures**

No materials are allowed to place on the area marked with “yellow boxes”. Do not obstruct fire exits and sliding gates. All exhibitors shall take measures against fire and to protect the public.

#### **10. Photographing / Video Shooting**

Unauthorized photo/video shooting and sound recording in the venue is not allowed.

Commercial photographers representing the appropriate media may wish to photograph your stand or an individual exhibit you are showing. Exhibitors that wishing to restrict photographs for any reason should place a notice to the exhibit and are advised to hire their own security

guard to enforce the restriction.

#### **11. Interpreter Service**

The organizer will arrange interpreter service in order that the exhibitors communicate with local buyers and visitors conveniently. If you need this service, please return or email back Form F before August 31, 2021.

#### **12. Prohibition Items**

- A. No business or promotional activity shall be conducted by any exhibitor and/or staff outside their booth areas. No exhibitors are permitted to distribute any publicity materials, like product catalogues and brochures, souvenirs and the like outside their own booth area and in public area of the exhibition venue.
- B. No advertising signs are permitted out with the boundaries of individual stands or pavilions. The Organizer reserves the right to remove signage or posters that does not comply with this regulation and/or which in the opinion of the Organizer do not conform to the purpose and image of the Show.
- C. No activities which, in the opinion of the Organizers, amount to a nuisance or annoyance to the visitors or other exhibitors shall be conducted by exhibitors within the vicinity of the show.
- D. Non-exhibitors are strictly forbidden to affect sales or any form of promotional activity in the exhibition floor that will be prejudicial to the interests of exhibitors or of the Show. Exhibitors are requested to report such activities to the Show management at once.
- E. The exhibition is only open to professionals, minors under the age of 18 (whether exhibitors or visitors) are not allowed to enter the exhibition hall.

#### **13. Other Information**

##### **Customs & Excise**

Tax is normally not paid on all displays, stationery and drinks to be consumed in the exhibition hall. However, import tax may be charged on souvenirs and gifts. In order to avoid complication, exhibitors are encouraged to abstain from distributing gifts at the stand, except in very small quantity. If the gifts are too expensive, too large in size or are electronic products, the Chinese customs office may refuse clearance even if the carrier is willing to pay the import tax. Exhibitors are therefore advised not to carry these in their personal luggage. Slides, video, movies and all literature for distribution in the exhibition must be vetted and approved by Chinese Customs in advance. For details, please refer to the manual concerning freight forwarding.

##### **Credit Cards**

Small hotels, shops and restaurants only accept cash. You are therefore advised not to rely entirely on credit cards for your daily expenses. Only major hotels and high-class restaurants accept credit cards; MasterCard, Visa and American Express are most commonly accepted in China.

##### **Medical**

Please bring with you prescribed drugs you may need since these might not be available in China.

### **No Smoking**

Smoking is prohibited within the exhibition area, except in the special areas designated by the organisers. The exhibitor shall be held responsible for any damage or loss caused by smoking in the exhibition area.

### **Arrival Formalities**

Health declaration, entry card and the Customs Declaration forms are normally presented to you by the aircrew before landing.

If you are hand carrying exhibit items or publicity literature, please declare these at Customs. Should difficulties of clearance arise, request that the cargo be customs bonded. You will be able to debond and clear the same article at the exhibition halls with the on-site Customs officers. For details, please contact the official freight forwarder.

Note: If you are hand carrying exhibits and other items into the exhibition venue, please ensure you declare the same to the on-site customs officer. Otherwise, it would not be possible for you to carry it out of the halls.

### **General Regulations**

- A. The control of the exhibition is vested, at all times, in the organisers whose decision is final and binding on all exhibitors and contractors.
- B. Exhibitors shall be bound by the conditions, rules and regulations set forth in the contract and any changes must be made in writing and signed by the organisers, who shall have full power to interpret and to make or amend these rules provided that such amendments and additions do not operate to diminish the rights reserved for the exhibitor under this application, and shall not operate to increase liabilities of its organisers or sponsors.
- C. The organisers shall have the right, without appeal, to resolve all cases not provided in the regulations in this manual.
- D. Exhibitors agree to observe by all regulations contained in this manual and further amendments and addendum where required by signing the Application Form with the organisers.

### **Control & Use of Exhibition Stands**

- 1) Exhibitors' stands are provided for the sole-purpose of displaying products and items.
- 2) All displays shall not obstruct the view of adjoining exhibits nor be operated in any manner objectionable to other exhibitors. The organisers reserve the right to remove or modify any exhibits whose fittings or operations are considered, under the Regulations, unsuitable, noisy, obnoxious, objectionable or dangerous to the exhibition, the visitors or neighbouring exhibitors. All costs incurred for the removal of such exhibits shall be claimed on the exhibitor.
- 3) The volume of any performance should be controlled properly so as not to disturb the other exhibitors.
- 4) Access to stands must be provided at all times for officers of the official safety services and other government authorities concerned for inspection purposes.

# **Stand Construction and Management**

When an exhibitor appoints an outside contractor to build their stand or an exhibitor builds their stand by themselves (if an exhibitor is building their own stand, they are considered as an outside contractor during the move-in/out period), both the exhibitor and contractor must fully understand following information and regulations. Exhibitors and contractors are expected to comply with any building regulations, all government rules and regulations, and regulations laid down by the organisers

## **1. Contractor Insurance Coverage**

Individual Stand Contractors are required to take out and maintain public liability insurance in respect of the Individual Stand Contractor's liability for death or injury to any person, or loss or damage to property arising out of the performance of the Services in a sum not less than £ 2,000,000.00 (CNY21,230,000.00) for any single claim, unlimited in aggregate. In addition, an Individual Stand Contractor shall take out and maintain valid and adequate insurance cover against theft, fire, damage to property, accidents, natural calamities, acts of God and such other risks normally insured against by a reasonable person in the position of the Individual Stand Contractor, or as UBM Live may require, in connection with, inter alia, the Individual Stand Contractor's property (including all equipment, fittings, furniture, materials and other facilities used or provided by the Individual Stand Contractor in the performance of the Services) and the performance of the Services. The insurance shall be maintained in force at all times during the Move-in, Exhibition and Move-out Period.

Each Individual Stand Contractor **MUST HAVE** valid and adequate insurance cover of not less than £ 2,000,000.00 (CNY21,230,000.00) against public liability. **Individual Stand Contractors are required to present their certificate to the Official Stand-fitting Contractor on their registration at the exhibition site. The Organizers will reject work and refuse entry to Stand Contractors that fail to do so.**

## **2. Stand Height Limits**

The maximum height of construction is 4.5 metres for raw space stands. **Double-deck stands are not permitted.**

Shell scheme stands are 2.5m high.

## **3. Method Statement**

All space only exhibitors building complex structures must submit a suitable Method Statement with their stand designs, detailing the processes by which the stand will be built and operate. These statements should be followed by all involved parties on-site to ensure that all necessary steps and precautions are taken.

Method Statements should cover the following areas:

- A. The employee who will be responsible for construction & breakdown of your stand.
- B. Loadings, dimensions, location, unusual stand features.

- C. Details of entry points into the halls and the route to the final position.
- D. The sequence & schedule in which all the stand elements will be built, including alignment, electrical connections, etc.
- E. Methods of ensuring adequate structural support of stand elements requiring cross-bracing, with calculations & inspection certificate from an independent structural engineer.
- F. Specify the equipment(s) to be used, their capacities, weight, locations and floor loadings. Check the operatives' current license or Certificate of Competence. Check machine's inspection certification or maintenance record.
- G. Include details of temporary & mobile scaffolds, access towers & other work at height which you intend to carry out. People working close by must be protected.
- H. Consider any abnormal noise that may be present, or work which may create dust or fumes. What ventilation and other control measures will be provided?
- I. State where electrical work will be carried out, welding, gases, compressed air, water or waste services will be brought on-site.
- J. Identify the safety equipment & precautions you will be providing on-site, including any protective measures you will be implementing, and areas of risk as highlighted from your Risk Assessment.
- K. Provide the Organisers with details on exhibits which may present a risk to the public and / or the operator. How will this exhibit be delivered onto your stand? What machine guarding or other special requirements are there? What hazardous waste will be produced, and what measures will be employed to dispose of that waste?

#### 4. Personal Protective Equipment (PPE)

##### Safety Helmets

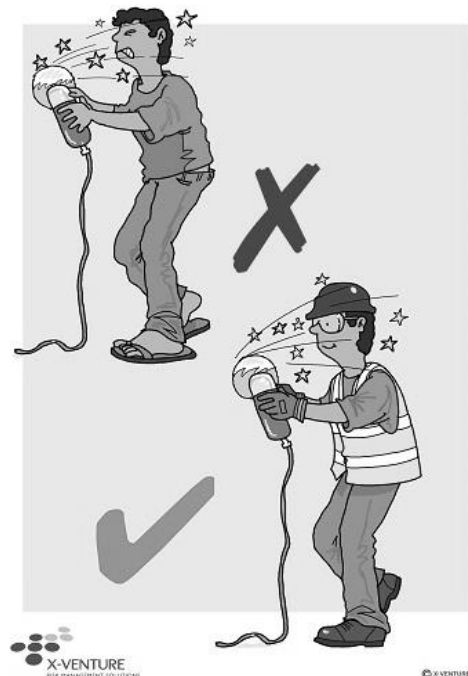
All stand contractors working in the exhibition centre must wear safety helmets. Safety helmets are essential in the case of working at height, or being in the vicinity of contractors working at height. Please make sure that you wear your safety helmet properly, fitting the chinstrap to avoid the helmet falling off.

##### Footwear

Correct footwear protecting against nails, debris and etc are required for exhibitors / contractors working in the exhibition centre during build-up and dismantling.

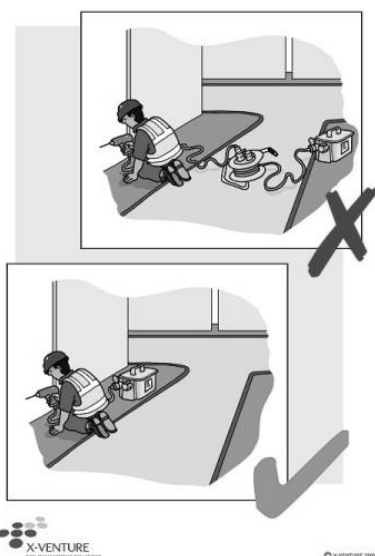
##### Use of Tools and Equipment

Contractors are required to have any other PPE which are suitable for their work such as gloves, goggles, masks, earplugs.





## 5. No Obstruction To Gangways



During the process of installation, construction and removal of stands, the gangways must not be used at any time for the storage of plants, materials or debris of any kind. The organisers may at their discretion order the removal of such objects and the exhibitors / contractors will be liable for the cost of removal.

## 6. Stand Construction

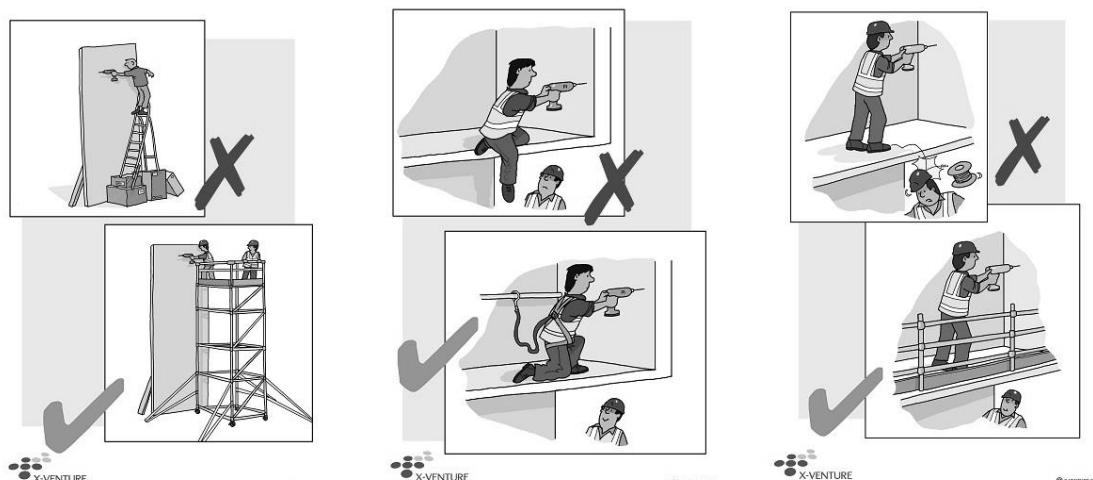
- A. Materials used for the construction and installation of the exhibition stands and any other structures must consist entirely of non-combustibles with a burning diffusion rate not lower than Class B1 as required by both the national and local fire-control regulations of Shanghai. **Stretch fabrics which are inflammable are forbidden in the exhibition centre. Stand roof-sealing is forbidden. Raw Space stand should be equipped with at least one portable extinguisher.** All the carpet used in the hall must be the flame retardant carpet. Contractor must bring the flame retardant test report to the fire department checks to use. If the carpet doesn't have the test report, the carpet will not be allowed to use in the hall.
- B. Any behavior which could hamper the normal operation of the fire protection system and central supervising system, including the fire-alarm bell contact, the fire hydrant, fire extinguisher and fire escape is forbidden. If the hall pillar in your booth, the power facilities switch and fire fighting equipment which on the hall pillar must not be covered or wrapped live. All those equipment must ensure that the normal open or use.
- C. According to fire regulations, there should be 50-60 cm clearance between the outer partition walls of the stands and the walls of the exhibition hall for safety inspection.
- D. No objects can be attached to or suspended from the fire sprinklers or lighting fixtures on the ceiling. Spotlights and other heat-generating equipment should not be focused or be stationed near the fire sprinklers.
- E. The organisers or exhibition centre shall be entitled to remove any form of construction or structure which is not approved or violates the above-mentioned guidelines. Exhibitors and contractors shall be responsible for risks and expenses that may occur.
- F. Contractors must put a protective covering on the hall floor before any work commences, and shall be responsible for the repair of any damage to the floor due to the construction or dismantling of the stand.
- G. No nails, adhesives, drawing pins, or similar materials or hole-drilling shall be applied to any

part of the Shell Scheme booth or exhibition centre premises, otherwise, the exhibitor/contractor shall be responsible and liable for any damage caused. All stands must be self-supporting; no structure or other item is allowed to lean on or be fixed to adjacent stands or structure of the exhibition centre.

- H. Only environment-friendly carpet and double-sided cloth adhesive tapes can be laid on the floor. Inferior carpets containing CaCO<sub>3</sub>, double-sided blown-sponge or any other materials difficult to clean up are forbidden.
- I. Stick-on decals or similar promotional items are forbidden to be stuck on any part of the building of the exhibition centre. Any cost incurred by the exhibition centre for the removal of these items and repair of any damage caused shall be borne by the contractor.
- J. No open flame or combustible gas is allowed to be used in the exhibition centre.
- K. No pungent glue is allowed.

## 7. Working At Height

- A. Operators who are engaged in working at height (2 metres or above) must carry out necessary safety measures against injuries that might be caused by falling, or objects being dropped.
- B. When passing tools or objects, throwing is forbidden. Methods such as hand-to-hand passing, or conveyance of tools or objects by bags, or lifting up and/or down with ropes, shall be adopted.
- C. Unqualified operators are forbidden to do overhead work, and it is also strictly forbidden to do overhead work after drinking alcohol.
- D. If work is above 2 metres, ladders are not allowed, and a suitable metal scaffold or working platform is necessary. The scaffold/platform should be properly fitted with a guard rail, mid rail, toe board, outriggers and wheel locks. High stability is required, with a maximum height to least base dimension ratio of 3.5 (indoors) and 3 (outdoors). Workers must wear safety belt/harness and clip on to a secure anchorage point. Scaffolds/platforms may not be moved while in use or occupied.
- E. Access to areas in the vicinity must be controlled to prevent persons walking or working directly under high work. Workers in the vicinity must wear suitable head protection e.g. safety helmet.



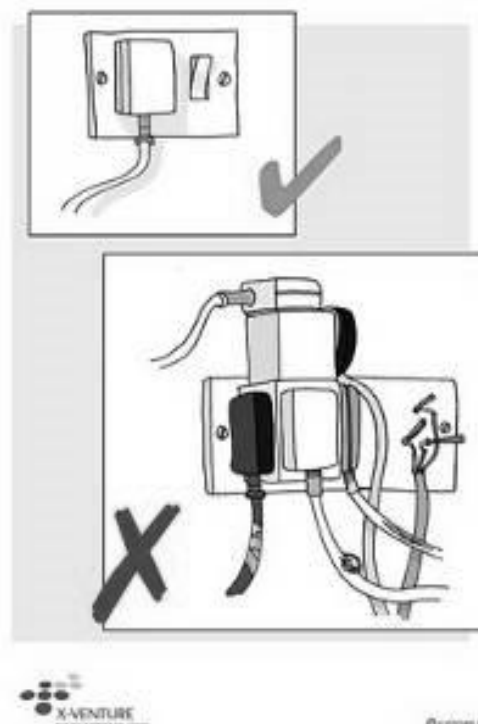
## 8. Electrical Installation

### Application for Distribution Box

Raw Space stand contractor must apply electrical link-up (Distribution Box) from the Official Stand-fitting Contractor before the deadline. Please find the application form in Attachment – Contractor Service Manual.

### Connection of Distribution Box

- 1) The installation personnel for electric lines and facilities must hold valid electrician operation certificates.
- 2) Only qualified electrical materials are used in the build-up of booths (including both Shell Scheme booths and Raw Space Stands). Double-sheath copper wires and cable lines must be used, and the section of the conducting wires must be  $\geq 1.5$  mm. Electrical materials must be equipped with enough safe loading capacity. It is strictly forbidden to use single wires with no sheath, twist pairs or aluminium wires. As to the configuration of wires, three-phase five-wire system shall be applied for the line voltage (L1 L2 L3, N, PE) and single-phase three-wire system for the phase voltage (L, N, PE).



- 3) All metallic structures and shells shall have a reliable grounding. The conducting wires should be fixed in a cellular or other form instead of being randomly installed on roads, grounds or doorways. Electric lines crossing passageway shall be protected by a cable bridge. When sub-circuits are connected, insulating porcelain and plastic joints must be used instead of being wrapped directly by insulating adhesive tape before any insulation protection measures are taken.
- 4) The distribution box must be installed in a cable duct or in the exhibition stand. It is strictly forbidden to leave a distribution box in doorways, fire-control passages or any conspicuous place in exhibition stands.
- 5) Outdoor electrical and lighting equipment shall be waterproof. Safety measures such as moisture-proofing, water-proofing and weather-proofing, etc. shall be implemented. All electrical apparatus, wires/cables etc. which can be easily contacted by people shall be covered with special protection.

### Electricity Supply

The exhibition centre will supply electricity to stands at 10:00 on November 1, 2021 (the time may be subject to change, and the exact time will be broadcast two hours prior to supply). Exhibitors and contractors shall carry out inspections within those two hours to ensure conformity to the Rules of Operating Low-Voltage Electric Facilities.

### Electricity Cut-off – Show Close (November 3 - 6)

To ensure the safety of the exhibition hall and eliminate fire risks, exhibitors and contractors must cut off electricity to all facilities (electricity to Shell Scheme stands will be cut off by the Official Stand

Contractor) when the exhibition day ends. If there are stands whose electrical supply is not cut off, the exhibition centre shall turn off the power and the exhibitors and contractors will be responsible for all ensuing consequences.

In the case of stands which require 24 hours power, the exhibitors or contractors must apply to the Official Stand Contractor.

### **Electricity Cut-off – Show Close (November 6)**

Electricity will be cut off at 14:00 on November 6, 2021. Please turn off all the facilities and exhibits beforehand, otherwise, the exhibitors and contractors will be responsible for all ensuing consequences.

### **Electrical Apparatus**

All electrical apparatus, their electrical load and sensitivity in electrical insulation must comply with the relevant PRC regulations.

# **Emergency Procedures**

## **Emergency Number**

Call the SWEECC Customer Service Centre +86-21-20893600

This number should be called **first** in the case of an emergency. The venue staff will immediately engage local fire, ambulance and police services as required, and will escort emergency vehicles through the venue.

## **Useful Telephone Numbers**

Ambulance: +86-21-112

Police: +86-21-110

Fire: +86-21-119

Use these numbers **ONLY** when the Emergency Number is busy or is not answered

## **Emergency Exits**

All emergency exits are marked with green signage.

## **Medical**

If you need any medical assistance, please check the floor plan and go to the nearest Organizer office

In the case of an accident/injury, please take following measures:

- A. Call the Emergency Number immediately, giving the exact location and details of the accident/injury
- B. If possible, help treat/comfort the injured party until qualified help arrives

## **Fires**

The venue is equipped with a fire sprinkler and alarm system. Portable hand-held fire extinguishers are also located at each gate inside the halls.

If you detect fire or smoke:

- A. Activate the nearest fire alarm if possible and safe to do so.
- B. Call the Emergency Number immediately, giving the exact location and details of the fire.
- C. Leave the exhibition hall immediately by the nearest exit.
- D. Close doors behind you.

If you hear a fire alarm: Remain calm and alert, prepare at once to leave the SWEECC.

## **Evacuation**

If you hear a fire alarm evacuation announcement or instruction:

- A. Leave the SWEECC by the nearest safe exit.
- B. Follow announcements over the public address system or instructions by SWEECC staff and/or fire/police officials.

Once outside the SWEECC, stay clear of the venue; do not return until it is declared safe to do so by SWEECC management, or fire/police officials.

## **EXHIBITION SERVICE FORMS**

**Please complete and return all related forms, with full remittance, to the Organizers and related parties directly.**

**FORM A: Free Listing in Show Directory**  
**表格 A — 展览会会刊免费文字介绍**

**DenTech China 2021**

第二十五届中国国际口腔器材展览会暨研讨会

Email to 请发邮件至:  
Shanghai Informa Markets ShowStar Exhibition  
Company Limited  
上海博星展览有限公司  
Add: 9F CIROS Plaza, No. 388 Nanjing Road  
(W), Shanghai 200003, China  
地址: 上海市南京西路 388 号仙乐斯广场 9 楼  
邮编/P.C: 200003  
Contact: Ms. Sylvia Zhu  
联系人: 诸静小姐  
E-mail (电子邮件): sylvia.zhu@informa.com  
Tel (电话): +86-21-61573956

**DEADLINE: August 15, 2021      截止日期: 2021 年 8 月 15 日**

There will be a free listing of the participating firms on Organizer's Online Exhibits Profile. Please log in assigned page on our official website ([www.dentech.com.cn/en-us/index](http://www.dentech.com.cn/en-us/index)) with the account name and password that Organizer provides to edit your company information. No late entry will be accepted. If exhibitor has not submitted the online information before deadline, it will be regarded as the abandonment of the free online listing. The Organizers will not be responsible for accuracy of the information.

参展商在主办方展览会线上展商名录中会有一段免费文字介绍其公司, 请凭主办方提供予贵公司的用户名及密码, 在截止日期前登录至官网 ([www.dentech.com.cn](http://www.dentech.com.cn)) 进行线上填写相关信息。如在截止日期仍未收到参展商提交的资料, 将视为参展商自动放弃。

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Booth No. 摊位号码: \_\_\_\_\_ Tel 电话: \_\_\_\_\_  
Company Name 公司名称: \_\_\_\_\_  
Contact Person 负责人: \_\_\_\_\_ Date 日期: \_\_\_\_\_  
Company Chop & Signature 公司盖章及签署: \_\_\_\_\_

## FORM B: Advertisement in Show Directory

### 表格 B — 会刊广告征订

#### DenTech China 2021

第二十五届中国国际口腔器材展览会暨研讨会

Email to 请发邮件至:  
Shanghai Informa Markets ShowStar Exhibition  
Company Limited  
上海博星展览有限公司  
Add: 9F CIROS Plaza, No. 388 Nanjing Road  
(W), Shanghai 200003, China  
地址: 上海市南京西路 388 号仙乐斯广场 9 楼  
邮编/P.C.: 200003  
Contact: Ms. Sandra Shen  
联系人: 沈如珊 小姐  
E-mail (电子邮件): sandra.shen@informa.com  
Tel (电话): +86-21-61573953

**DEADLINE: August 15, 2021      截止日期: 2021 年 8 月 15 日**

Show Directory Advertisement helps you to focus on your target during and after the exhibition.  
会刊广告将助您在展会后找到买家!

Show Directory will be delivered to exhibitors, professional visitors, consulates, industry associations and buyers involved in this show all over the world. Even decades after the exhibition, buyers can still capitalize on this Directory in searching for the new liaison content and service promptly.

展览会刊将会被发放给各参展商、专业观众、领事馆、行业协会及未能前来参展的遍布全球的买家手中。即使在展后多年, 买家还可利用本会刊迅速查找新的联络与服务内容。

Our company is interested in the advertisement in Show Directory 我公司有意在会刊中做广告。

Content 内容	Colour or Black 彩色或黑白	Price 价格 (人民币)	Sub-Total 小计
1. Back Cover 封底	Colour 彩色	CNY 20,000.00	
2. First page of show director 首页	Colour 彩色	CNY 15,000.00	
3. Inside Front Cover 封二	Colour 彩色	CNY 15,000.00	
4. Inside Back Cover 封三	Colour 彩色	CNY 10,000.00	
5. Inside page 内页整版	Colour 彩色	CNY 8,000.00	
Total 合计			

Manual Size 会刊尺寸-A5 (148 毫米 X 210 毫米):

Advertising Size 广告尺寸 (宽 X 高):

Spread cover Net Size 整版净尺寸-A5 (148 毫米 X 210 毫米):

Spread cover Gross (bleeding) Size 整版毛 (出血) 尺寸 (154 毫米 X 216 毫米):

Advertising Data 广告资料:

Please provide the diachronic film and design drawing for the color advertisement, film and design drawing for advertisement. The advertisement doesn't allow to infract Advertisements Law of the People's Republic of China, Intellectual Property Law Legislations, etc. Exhibitor should assume all responsibilities for the advertisement content.

所有广告请参展商自行提供稿件光盘及分色打样稿。参展商提供的广告内容不得违反中华人民共和国广告法、知识产权法等相关法律法规, 以及国家有关医疗器械和药品的相关规定, 并对其所有内容负全部责任。

The exhibitors can ask the typography of the organizers to do the advertisement designing, typesetting, letters collating and filmmaking if they require, above services are charged additionally.

展商如需广告设计、排版、文字校对及菲林制作的服务, 可由主办单位的印刷商负责, 费用另计。

Our company confirms that the organizers will not print the advertisement in the Show Directory until we wire transfer the total advertising fee to the organizer before the deadline.

我司确认只有在截止日期前将全部广告费汇给主办单位并提供稿件的参展商, 主办单位才将其广告印入会刊。

Booth No. 摊位号码: \_\_\_\_\_ Tel 电话: \_\_\_\_\_  
Company Name 公司名称: \_\_\_\_\_  
Contact Person 负责人: \_\_\_\_\_ Date 日期: \_\_\_\_\_  
Company Chop & Signature 公司盖章及签署: \_\_\_\_\_



## FORM C: Exhibitors' Badges

### 表格 C — 参展商工作证

#### DenTech China 2021

第二十五届中国国际口腔器材展览会暨研讨会

Email to 请发邮件至:  
Shanghai Informa Markets ShowStar Exhibition  
Company Limited  
上海博星展览有限公司  
Add: 9F CIROS Plaza, No. 388 Nanjing Road  
(W), Shanghai 200003, China  
地址: 上海市南京西路 388 号仙乐斯广场 9 楼  
邮编/P.C: 200003  
Contact: Ms. Sylvia Zhu  
联系人: 诸静小姐  
E-mail (电子邮件): sylvia.zhu@informa.com  
Tel (电话): +86-21-61573956

**DEADLINE: August 15, 2021      截止日期: 2021 年 8 月 15 日**

- A. Exhibitors' staff present at the exhibition must wear badge issued by the Organizers as identification at all time within the show period.  
所有参展商之工作人员必须配带参展商工作证。
- B. 5 complimentary exhibitor badges per booth will be issued upon direct request. Please log in assigned page on our official website ([www.dentech.com.cn/en-us/index](http://www.dentech.com.cn/en-us/index)) with the account name and password that Organizer provides to complete Badges submission before the deadline. The final version will also be subject to the online submission. Badges will be issued directly at the check-in counter of the organizers located at the Exhibition Center on November 1-2 from 8:30 to 17:00.  
每个展位可申请五个工作证, 请凭主办方提供的用户名及密码在截止日期前登录至展会官网 ([www.dentech.com.cn](http://www.dentech.com.cn)), 填写相关信息完成参展商工作证申请。最终工作证信息主办方将以网站为准。参展商可于 11 月 1-2 日上午 8:30 至下午 17:00 在展厅主办单位接待台领取证件。
- C. Exhibitors should request a new badge if his / her badge is lost, damaged or forgotten. Each replacement badge will be charged at CNY50.00.  
如参展商遗失、弄损或忘记携带参展商工作证, 必须即时补领新证, 每个新证费用人民币伍拾元整。
- D. Exhibitors are not allowed to sell or loan exhibitor badges to other people. Otherwise, the organizer has the power to cancel his exhibit qualification.  
主办单位如发现参展商将其工作证倒卖或出借他人使用, 一律没收, 并有权终止其参展资格。
- No more than 5 exhibitor badges for one booth. For more badges please contact the Organizer. Extra CNY50.00 per badge will be charged for exceeding the limitation.  
每个展台最多有五个免费工作证。如需增加工作证请联系主办方。额外的每张工作证价格为伍拾元人民币。
  - **Please take the copy of Space Reservation Contract and the business card to collect badges at the check-in counter of the organizers located at the Exhibition Center.**  
**请携带展位合同复印件和名片到展商报道处领取参展商工作证。**

Booth No. 摊位号码: \_\_\_\_\_ Tel 电话: \_\_\_\_\_  
Company Name 公司名称: \_\_\_\_\_  
Contact Person 负责人: \_\_\_\_\_ Date 日期: \_\_\_\_\_  
Company Chop & Signature 公司盖章及签署: \_\_\_\_\_

## FORM D: Application for Admission Tickets

### 表格 D — 入场券申请

#### DenTech China 2021

第二十五届中国国际口腔器材展览会暨研讨会

Email to 请发邮件至:  
Shanghai Informa Markets ShowStar Exhibition  
Company Limited  
上海博星展览有限公司  
Add: 9F CIROS Plaza, No. 388 Nanjing Road  
(W), Shanghai 200003, China  
地址: 上海市南京西路 388 号仙乐斯广场 9 楼  
邮编/P.C: 200003  
Contact: Ms. Sylvia Zhu  
联系人: 诸静小姐  
E-mail (电子邮件): sylvia.zhu@informa.com  
Tel (电话): +86-21-61573956

**DEADLINE: August 15, 2021      截止日期: 2021 年 8 月 15 日**

#### Promotion Self-Determined by the Exhibitors

The exhibitors can assure that Organizer will launch comprehensive and dynamic promotion plan for their exhibits and services to attract more and more buyers. Besides, we encourage the exhibitors to capitalize on their own promotion activity to charm the existing and potential buyers. Exhibitors can create E-Invitation Letter on Organizer's official website ([www.dentech.com.cn/en-us/index](http://www.dentech.com.cn/en-us/index)) to send to the target customers.

#### 展商自主的观众邀请活动

主办单位将实施全面、积极的观众组织宣传计划, 以确保展商的展品和服务能吸引更多的买家。我们同时鼓励展商自己进行宣传活动, 以吸引已有的及潜在的买家。这是众多展商已成功、获益非浅的经验。展商可登录展会官网 ([www.dentech.com.cn](http://www.dentech.com.cn)) 相关页面, 生成展商电子邀请函并自行发送至目标客户。

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Booth No. 摊位号码: \_\_\_\_\_ Tel 电话: \_\_\_\_\_  
Company Name 公司名称: \_\_\_\_\_  
Contact Person 负责人: \_\_\_\_\_ Date 日期: \_\_\_\_\_  
Company Chop & Signature 公司盖章及签署: \_\_\_\_\_

# FORM E : Application for Technical Seminar

## 表格 E — 技术交流会申请

### DenTech China 2021

第二十五届中国国际口腔器材展览会暨研讨会

Email to 请发邮件至:  
Shanghai Informa Markets ShowStar Exhibition  
Company Limited  
上海博星展览有限公司  
Add: 9F CIROS Plaza, No. 388 Nanjing Road  
(W), Shanghai 200003, China  
地址: 上海市南京西路 388 号仙乐斯广场 9 楼  
邮编/P.C: 200003  
Contact: Ms. Sylvia Zhu  
联系人: 诸静小姐  
E-mail (电子邮件): sylvia.zhu@informa.com  
Tel (电话): +86-21-61573956

**DEADLINE: July 31, 2021 截止日期: 2021 年 7 月 31 日**

All seminar topics are subject to the approval of the organizers before **July 31, 2021**. Seminar duration is usually 2 hours.

The organizers are not in charge of the fact attendees. Arrangements for date, venue and audience of the seminar are at the sole discretion of the Organizers.

Cost: CNY15000.00-per seminar session (with the capacity for 80-100 people).

The cost is inclusive of rental of a seminar room, an overhead projector, a screen, a microphone, and drinking water.

为了能够更好的帮助展商宣传,所有技术交流会题目及主讲人名单需在 **7 月 31 日** 提供并经主办单位认同,每场交流会时间为 2 小时。

主办单位对每场交流会的实际到场人数不负责任,具体时间、场地和听众由主办单位决定。

每场能容纳 80-100 人左右的交流会费用为 15000 元人民币。

此费用包括会场租金、一台投影仪、屏幕、话筒和饮用水。

Seminar Topic 交流会题目: \_\_\_\_\_

Speaker 主讲人: \_\_\_\_\_ Date 使用日期: \_\_\_\_\_

Rental of Additional Facilities 额外租用器材: \_\_\_\_\_

Synopsis 内容: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Booth No. 摊位号码: \_\_\_\_\_ Tel 电话: \_\_\_\_\_

Company Name 公司名称: \_\_\_\_\_

Contact Person 负责人: \_\_\_\_\_ Date 日期: \_\_\_\_\_

Company Chop & Signature 公司盖章及签署: \_\_\_\_\_

## FORM F: Interpreter Service

### 表格 F — 译员聘用服务

#### DenTech China 2021

第二十五届中国国际口腔器材展览会暨研讨会

Email to 请发邮件至:

Shanghai Informa Markets ShowStar Exhibition Company Limited

上海博星展览有限公司

Add: 9F CIROS Plaza, No. 388 Nanjing Road (W), Shanghai 200003, China

地址: 上海市南京西路 388 号仙乐斯广场 9 楼

邮编/P.C: 200003

Contact: Ms. Sylvia Zhu

联系人: 诸静小姐

E-mail (电子邮件): sylvia.zhu@informa.com

Tel (电话): +86-21-61573956

**DEADLINE: August 31, 2021**

**截止日期: 2021 年 8 月 31 日**

**Services available to exhibitors are as follows 为参展商提供译员服务如下:**

#### Daily Rate 收费 (每天)

-English 英语

CNY 800.00

Language Required ( for Interpreter ) 所需翻译的语言	Date / Time From – To 雇用日期/时间	Number of Staff required 人数	Total Cost (CNY ) 总额 (人民币)

#### Terms of Employment 雇用说明:

1. The count of interpreter work time takes the day as the unit of time (for example, the exhibition will last out for 4 days)
2. The standard working hours is 8 hours (exclusive 1-hour lunch-break)
3. Work on Saturday / Sunday and Public Holidays will be charged at 2 times of the regular rate.

1. 译员时间以天为计算单位 (如整个展期为 4 天)

1. 标准工作时间为 8 小时。

2. 星期六星期日及公众假期之收费为正常收费之 2 倍。

\* **On-site order is subject to the availability of personnel.**

现场申请须视当时译员之调配而定。

Booth No. 摊位号码: \_\_\_\_\_ Tel 电话: \_\_\_\_\_

Company Name 公司名称: \_\_\_\_\_

Contact Person 负责人: \_\_\_\_\_ Date 日期: \_\_\_\_\_

Company Chop & Signature 公司盖章及签署: \_\_\_\_\_

## Form G: Shell Scheme Fascia Name

表格 G: 展位楣板标准内容

### DenTech China 2021

第二十五届中国国际口腔器材展览会暨研讨会

Email to 请发邮件至:  
Shanghai Informa Markets ShowStar Exhibition  
Company Limited  
上海博星展览有限公司  
Add: 9F CIROS Plaza, No. 388 Nanjing Road  
(W), Shanghai 200003, China  
地址: 上海市南京西路 388 号仙乐斯广场 9 楼  
邮编/P.C: 200003  
Contact: Ms. Sylvia Zhu  
联系人: 诸静小姐  
E-mail (电子邮件): sylvia.zhu@informa.com  
Tel (电话): +86-21-61573956

**DEADLINE: August 15, 2021**

**截止日期: 2021 年 8 月 15 日**

**If you apply for the standard booth, please fill your company name in this form.**  
凡申请标准展台的展商, 请将您公司名称填入下表: (请用正楷填写)

**Deadline: August 15, 2021 截止日期: 2021 年 8 月 15 日。**

English Name 公司英文名称 (一般不多于 22 个字母):

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Chinese Name 公司中文名称:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Booth No. 摊位号码: \_\_\_\_\_ Tel 电话: \_\_\_\_\_  
Company Name 公司名称: \_\_\_\_\_  
Contact Person 负责人: \_\_\_\_\_ Date 日期: \_\_\_\_\_  
Company Chop & Signature 公司盖章及签署: \_\_\_\_\_

## Form H: Additional Rental of Furniture, Water & Power Supply

### 表格 H: 家具, 水/电力租用

#### DenTech China 2021

第二十五届中国国际口腔器材展览会暨研讨会

Email to 请发邮件至:  
 上海丹拓展览制作有限公司  
 Add: Room 22C Jiali Mansion, No. 1228 Yan'an  
 Road (W), Shanghai 200052, China  
 地址: 上海市延安西路 1228 号嘉利大厦 22 楼 C 座  
 邮编/P.C: 200052  
 Contact: Ms. Eva Shen  
 联系人: 沈如璜 小姐  
 E-mail (电子邮件): [eva@showstar.net](mailto:eva@showstar.net)  
 Tel (电话): +86-21-62946967, 62946968

**DEADLINE: September 15, 2021    截止日期: 2021 年 9 月 15 日**

额外家具租用: 此页请发邮件至 [eva@showstar.net](mailto:eva@showstar.net)

**Additional Rental of Furniture: Please send Form H to [eva@showstar.net](mailto:eva@showstar.net).**

Item No.	Description		Unit Price (CNY)	Qty	Amount (CNY)
AS01	咨询桌	Information Counter	180		
AS02	锁柜	Lockable Cupboard	300		
AS03	矮身展示台	Low Display Cube	180		
AS04	高身展示台	Tall Display Cube	240		
AS05	矮身玻璃柜	Low Glass Showcase	310		
AS06	高身玻璃柜	Tall Glass Showcase (small)	500		
AS07	高身玻璃柜	Tall Glass Showcase (large)	600		
AS08	货架 (4 层)	Cargo Rack	600		
AS09	电视柜	TV-Video Stand	180		
AS10	资料架 (A4)	Calalogue Holder	150		
AS11	平层板	Flat Shelf	70		
AS12	斜层板	Sloped Shelf	70		
AS13	锁门	Lockable Door	420		
AS14	折门	Folding Door	240		
AS15	阶梯型咨询桌	Information Counter	300		
AS16	展板 (一号馆)	Panel (HALL 1)	500		
AS16	展板 (二号馆)	Panel (HALL 2)	180		
AS17	废纸篓	Wastepaper Basket	25		
MT01	白面圆桌	Round Table	180		
MT02	方台	Square Table	150		
C01	折椅	Folding Chair	40		
C02	黑色皮椅	Black Leather Arm Chair	150		
C03	葫芦椅	Glisso	220		
S01	沙发	One Seat Sofa	600		
S02	沙发	Sofa	800		
CT01	单人咖啡台	Coffee Table	220		

Item No.	Description		Unit Price (CNY)	Qty	Amount (CNY)
CT02	双人咖啡台	Coffee Table	300		
BT01	吧台	Bar Table	260		
BS01	L 型吧椅	Bar Stool	145		
BS02	S 型吧椅	Bar Stool	280		
M01	杂志架 A	Magazine Rack A	120		
M02	杂志架 B	Magazine Rack B	230		
D01	长条桌 (不铺围裙)	Square table	240		
D02	签到桌 (铺蓝色围裙)	Registration table (blue cover)	450		
D03	会议桌	Meeting Table	450		
AV02	42 寸 LCD 液晶电视	42" LCD	3600		
	50 寸 LCD 液晶电视	50" LCD	5000		
E01	冰箱	Refrigerator (90L)	1000		
E03	饮水机 (不含电源)	Water Dispenser (without power)	360		
L01	金卤灯 (150 瓦)	HQI Floodlight (150W)	240		
L02	石英长臂射灯 (50 瓦)	halogen spotlight (50W)	120		
L03	LED 长臂射灯 (9 瓦)	LED Long-arm Spotlight (9W)	145		
L04	日光灯 (40 瓦)	Fluorescent Tube (40W)	120		
P01	插座 (最大 500 瓦, 只供标准展位使用)	Power Socket (Square Pin) Max.500W (only for standard booth)	120		
1	15A 380V 三相电源 (机器用电)	15 Amp 380V Three Phase Power Point	2200		
2	30A 380V 三相电源 (机器用电)	30 Amp 380V Three Phase Power Point	4300		
3	15A 220V 单相电源 (照明用电)	15Amp 220V Single Phase Power Point (For Lighting)	3600		
4	30A 220V 单相电源 (照明用电)	30 Amp 220V Single Phase Power Point (For Lighting)	5700		
5	机器用水	Water supply to machine	4000		
6	水源 (连洗手盆)	Water supply to basin	3000		

- Orders (if accepted) of furniture's rentals during September 16<sup>th</sup> to September 30<sup>th</sup> are subject to a charge of 50% on the basic rates. And the orders (if accepted) after October 1<sup>st</sup> are subject to a charge of 100% on the basic rates. Organizer will not guarantee the sufficient quantity of onsite supply. (First come first serve basis)  
9 月 16 日-9 月 30 日增订家具需加收 50% 的加急费, 10 月 1 日之后增订家具需加收 100% 的加急费, 主办单位不保证现场有够数量的家具可供使用。
- If exhibitor places rental order from non-official contractor by himself, Organizer will not guarantee the safety of the furniture.  
参展商如自行向不是主办单位指定的家具供应商租赁有关家具, 主办单位将不保证家具的安全。
- Excess load of power use is not permitted. Exhibitors are advised to plan the power consumption within the limitation in advance.  
严禁超负荷使用电力, 参展商请事先计算用电量, 以免电源超负荷使用。

Booth No. 摊位号码: \_\_\_\_\_ Tel 电话: \_\_\_\_\_  
 Company Name 公司名称: \_\_\_\_\_  
 Contact Person 负责人: \_\_\_\_\_ Date 日期: \_\_\_\_\_  
 Company Chop & Signature 公司盖章及签署: \_\_\_\_\_



AS01  
咨询桌  
Information Counter  
1000L x 500W x 750H mm



AS02  
锁柜  
Lockable Cupboard  
1000L x 500W x 750H mm



AS03  
矮身展示台  
Low Display Cube  
500L x 500W x 500H mm



AS04  
高身展示台  
Tall Display Cube  
500L x 500W x 1000H mm



AS05  
矮身玻璃柜  
Low Glass Showcase  
1000L x 500W x 1000H mm



AS06  
高身玻璃柜  
Tall Glass Showcase  
500L x 500W x 2000H mm



AS07  
高身玻璃柜  
Tall Glass Showcase  
1000L x 500W x 2000H mm



AS08  
货架  
Cargo Rack  
1000L x 500W x 2000H mm



AS09  
电视柜  
TV-Video Stand  
1000L x 500W x 1000H mm



AS10  
资料架  
Catalogue Holder (metal)  
950L x 50D x 280H mm



AS11  
平层板  
Flat Shelf  
1000L x 300W mm



AS12  
斜层板  
Sloped Shelf  
1000L x 300W mm



AS13  
锁门  
Lockable Door  
950W x 2000H mm



AS14  
折门  
Folding Door  
950W x 2000H mm



AS15  
阶梯型咨询桌  
Information Counter  
1030L x 535W x 1100H mm



AS16  
展板  
Panel  
1000W x 2500H mm



AS17  
废物箱  
Wastepaper Basket  
250L x 170W x 290H mm



MT01  
白色圆桌  
Round Table  
800φ x 750H mm



MT02  
方台  
Square Table  
650L x 650W x 700H mm



C01  
折椅  
Folding Chair  
460W x 400D x 455H mm



C02  
皮椅  
Black Leather Chair  
570W x 440D x 455H mm



C03  
葫芦椅  
Glisso  
480W x 550D x 800H mm



S01  
沙发  
One Seat Sofa  
700W x 700D x 455H mm



S02  
沙发  
Sofa  
1500W x 700D x 450H mm



CT01  
单人咖啡台  
Coffee Table  
550L x 550W x 450H mm



CT02  
双人咖啡台  
Coffee Table  
1000L x 550W x 450H mm



BT01  
吧台  
Bar Table  
600φ x 1000H mm



BS01  
吧椅  
Bar Stool  
460W x 400D x 455H mm



BS02  
吧椅  
Bar Stool  
370W x 370D x 850H mm



M01  
杂志架A  
Magazine Rack A  
380W x 1500H mm



M02  
杂志架B  
Magazine Rack B  
270W x 250D x 1200H mm



D01  
长条桌  
Square table  
1200L x 600W x 750H mm



D02  
签到桌 (蓝色围裙)  
Registration table  
1200L x 600W x 750H mm



D03  
会议桌  
Meeting Table  
1400L x 700W x 750H mm



AV02  
LED  
LED (42寸/50寸)



E01  
冰箱  
Refrigerator (90L)  
550L x 550W x 860H mm



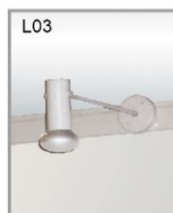
E03  
饮水机  
Water Dispenser



L01  
150W金卤灯  
150W HQI floodlight



L02  
50W石英长臂射灯  
50W halogen spotlight



L03  
100W长臂射灯  
100W Long Arm Spotlight



L04  
40W日光灯  
40W Fluorescent Tube



P01  
插座  
Power Socket  
Max.500W

\*图片样式仅供参考 Pictures Only For Reference



## Form I: Broadband Rental

### 表格 I: 宽带租赁

#### DenTech China 2021

第二十五届中国国际口腔器材展览会暨研讨会

Email to 请发邮件至:

上海丹拓展览制作有限公司

Add: Room 22C Jiali Mansion, No. 1228 Yan'an Road (W), Shanghai 200052, China

地址: 上海市延安西路 1228 号嘉利大厦 22 楼 C 座

邮编/P.C: 200052

Contact: Ms. Eva Shen

联系人: 沈如璜 小姐

E-mail (电子邮件): eva@showstar.net

Tel (电话): +86-21-62946967, 62946968

**DEADLINE: August 31, 2021**

**截止日期: 2021 年 8 月 31 日**

#### A. RENTAL DETAILS 租用

DESCRIPTION 项目租用	COST CNY/period 费用 (人民币/展期)	Qty. 数量	TOTAL(CNY). 总额 (人民币)
1. Wired, 10M 有线网络, 10M	CNY 5,000.00	_____	_____
2. Wired, 20M 有线网络, 20M	CNY 6,000.00	_____	_____
3. Wired, 30M 有线网络, 30M	CNY 7,000.00	_____	_____
4. Wireless router 无线路由器	CNY 800.00	_____	_____
Total 总额:			_____

#### B. REMARKS 注意事项:

1. A charge of CNY 1000.00 will be imposed for lost and / or damaged wireless router.  
无线路由器如有任何损坏或遗失, 需缴付赔偿人民币 1000.00。

#### C. PAYMENT 付款详情

1. All orders must be submitted with FULL PAYMENT, exempt from any bank charges, together with required deposit in CNY. Orders without remittance will not be accepted.  
所有申请需连同费用扣除银行手续费及保证金一并交回。
2. No order will be accepted after the deadline.  
逾期将不接受预订。
3. Payment methods 付款方法:  
For payment method and account numbers, Please refer to the page of **EXHIBITION SERVICE FORMS**.  
有关付款方式及帐号, 请按**展览事务表格**一页。

Booth No. 摊位号码: \_\_\_\_\_ Tel 电话: \_\_\_\_\_

Company Name 公司名称: \_\_\_\_\_

Contact Person 负责人: \_\_\_\_\_ Date 日期: \_\_\_\_\_

Company Chop & Signature 公司盖章及签署: \_\_\_\_\_

## CONDITIONS OF RENTAL

### 租用守则

1. All items ordered are on rental basis. Exhibitors have to keep everything rented in good order and penalty will be made if any damage or loss incurred.  
参展商必须保持所有租用物品完整无缺，如有损坏，必须负责赔偿。
2. Exhibitors with very sensitive equipment are advised to bring their own stabilizer to cater for voltage fluctuation.  
参展商如使用较敏感的仪器，请自备稳定器以作电压变动之用。
3. Any complaints regarding rental furniture / installation must inform the Official Contractor immediately. Otherwise all items are deemed to be in good order.  
电力租用有任何投诉，请即日与大会承建商联络，否则有关投诉将不获接纳。
4. Exhibitors are not permitted to fix their own spotlights or fluorescent lights. Special lighting supplied by exhibitors can be handed over to the official contractor for installation at a nominal price.  
所有电力装置及接驳必须由大会指定承建商操作。
5. Where it is not otherwise stated, the prices are for the duration of the exhibition.  
除特别列明外，所有租金以整个展期为计算单位。
6. No order will be accepted after the deadline.  
逾期将不接受预订。
7. All orders must be accompanied by Full Payment.  
所有申请须连同费用一并缴付。
8. Please tick ☒ the appropriate spaces for items to be leased and indicate the location of these items on the Location Plan.  
请将所租用物品的品种及数量，用打“√”形式在表格空白处，并将具体需要安装的位置标于摊位图内。
9. All items are on rental basis and any cancellation of orders will not be refunded.  
所有物品均为租用，若取消定单，恕不退款。

## Form J: Freight Forwarding

### 表格 J: 展品运输

#### DenTech China 2021

第二十五届中国国际口腔器材展览会暨研讨会

Email to 请发邮件至:

APT Showfreight Shanghai Co., Ltd.

上海安普特物流有限公司

Add: Room 2005, Modern Plaza Tower 1, 369 Xian Xia Road, Shanghai 200336 PR China

地址: 上海市仙霞路 369 号现代广场 1 号楼 2005 室  
邮编/P.C.: 200336

Contact: Mr. Louis Liu

联系人: 刘昂 先生

E-mail (电子邮件): louis.liu@aptshowfreight.com

Tel (电话): +86-21-61240090

Fax (传真): +86-21-61240091

**DEADLINE: August 31, 2021**

**截止日期: 2021 年 8 月 31 日**

APT Showfreight Shanghai Co., Ltd. has been appointed as the official forwarder. They will be responsible for shipping, customs clearance and site handling of exhibit freight. For the contact details, please read page 5. Shipment schedule, documentation and related matters will be handled directly between the official freight forwarder and exhibitors, please contact the official forwarder.

Exhibitors can also fill in the form bellow and return the form to the organizers.

上海安普特物流有限公司是本次展览会指定展品运输及报关代理（联系办法见本手册第 5 页）。他们将负责展品的运输报关及现场搬运，展商可直接请展运公司处理有关货运及报关手续。展商也可将所运的展品填写如下，由主办单位交展运公司。

Exhibit 1 展品: \_\_\_\_\_ Quantity 数量: \_\_\_\_\_ Weight 重量: \_\_\_\_\_

Exhibit 2 展品: \_\_\_\_\_ Quantity 数量: \_\_\_\_\_ Weight 重量: \_\_\_\_\_

Exhibit 3 展品: \_\_\_\_\_ Quantity 数量: \_\_\_\_\_ Weight 重量: \_\_\_\_\_

Exhibit 4 展品: \_\_\_\_\_ Quantity 数量: \_\_\_\_\_ Weight 重量: \_\_\_\_\_

Exhibit 5 展品: \_\_\_\_\_ Quantity 数量: \_\_\_\_\_ Weight 重量: \_\_\_\_\_

Exhibit 6 展品: \_\_\_\_\_ Quantity 数量: \_\_\_\_\_ Weight 重量: \_\_\_\_\_

Booth No. 摊位号码: \_\_\_\_\_ Tel 电话: \_\_\_\_\_

Company Name 公司名称: \_\_\_\_\_

Contact Person 负责人: \_\_\_\_\_ Date 日期: \_\_\_\_\_

Company Chop & Signature 公司盖章及签署: \_\_\_\_\_

# DenTech China 2021

[www.dentech.com.cn](http://www.dentech.com.cn)

**ShowStar**

informa **markets**

**上海博星展览有限公司**

Shanghai Informa Markets ShowStar Exhibition Company Limited

中国上海南京西路388号仙乐斯广场9楼 邮编: 200003

电话: 021-6157 7288 (总机) / 6157 3953 (沈如玥 小姐) / 6157 3955 (许晶晶 小姐)

电子邮件: [sandra.shen@informa.com](mailto:sandra.shen@informa.com) / [jingjing.xu@informa.com](mailto:jingjing.xu@informa.com)

9F CIROS Plaza, No. 388 Nanjing Road (W), Shanghai 200003, China

Tel: +86-21-6157 3953 (Ms. Sandra Shen) / 6157 3956 (Ms. Sylvia Zhu)

E-mail: [sandra.shen@informa.com](mailto:sandra.shen@informa.com) / [sylvia.zhu@informa.com](mailto:sylvia.zhu@informa.com)